

NOTIFICATION OF REMOTE INSTRUCTION

From: _____

To: Executive Principal, Notre Dame Schools

In accordance with New York State Department of Education guidelines, I hereby choose to enroll _____ within the Remote Instruction model of education.

I understand that:

- a. This authorization is only valid for a period of 30 days from date of approval after which I will have to request an extension if applicable.
- b. I must have Internet access to participate in the Remote Instruction model.
- c. My son/daughter is responsible for ensuring that they log in and participate in each scheduled classroom offering (for the complete class).
- d. Attendance will be taken
- e. My son/daughter will be in appropriate dress code blouse, polo, and or oxford shirt with tie as well as groomed in accordance with school Dress Code.
- f. Audio and video capabilities will be enabled during all Remote Instructional presentations.
- g. My son/daughter will have to come into the school to take all Unit, Chapter, Mid-term, Final examinations, as well as all Science Lab tasking. These meetings will take place on the date of scheduled assessment between the hours of 2:40 – 3:30 p.m.
- h. My son/daughter is responsible for completion all classroom assignments.
- i. I will notify the school before 8:00 a.m. of instances of sickness that will otherwise prohibit my son/daughter from participating in that days scheduled courses.

- j. My son/daughter is responsible for ensuring the timely submission of all assignments via D2L, delivery to the Main Office, and or medium directed.
- k. A grade of “o” may be recorded in the case of late assignment submissions and will be recorded in instances of plagiarism and or cheating.
- l. It is the responsibility of my son/daughter to contact the assigned teacher in the instance of questions and or difficulties in understanding lesson presentations and or assignments.
- m. It is the responsibility of my son/daughter to contact my teacher in instances of technological challenges.
- n. My son/daughter will be assessed in the same criteria as those students participating in the In-school Instructional model.

Parent/Guardian (Print)

Date

Parent/Guardian (Sign)